

## Overview

**FEDERAL REPUBLIC OF NIGERIA**

**FEDERAL MINISTRY OF EDUCATION**

**FEDERAL GOVERNMENT COLLEGE, ENUGU, ENUGU STATE**

**INVITATION TO TENDER FOR 2021 PROJECTS FEDERAL GOVERNMENT COLLEGE, ENUGU, ENUGU STATE**

### **(1) INTRODUCTION**

The Federal Government of Nigeria has allocated Funds to the Federal Ministry of Education (FME), Federal Government College, Enugu, Enugu State in the 2021 appropriation for the execution of policies, programmes and projects toward achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors with relevant proven competence and experiences to submit tenders for the execution of the following projects.

### **(2) PROFILE OF PROJECTS**

S/N	PROJECT TITLE
Lot W1	Completion of One-Storey Building For Girls
Lot W2	Completion of Prep Room for Girls

### (3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2&7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2018, 2019 & 2020) valid till 31st December 2020; with minimum average annual turnover of N20 million;
- (c) Evidence of Pension Clearance Certificate valid till 31st December 2022;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2021;
- (f) Evidence of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Government College, Enugu or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2018, 2019, 2020);
- (i) Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

The tender documents are to be collected from Procurement Office between the working hours of 08:00 am and 04:00 pm daily from the date of this publication upon the payment of a non-refundable tender fee of N10,000.00 per Lot, into the Government College, Enugu, Enugu State's REMITA account in any commercial bank and presented for a copy of College's receipt.

#### **(5) SUBMISSION OF DOCUMENTS**

Completed tender documents should be in two Hard copies (Marked "Original" & "Copy") each for both Technical & Financial Bids with Soft copy of Financial bid only, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR Project Title and LOT No." & "FINANCIAL BIDS FOR Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at procurement office to be addressed to:

## **The Director/Principal**

### **Federal Government College Enugu, Enugu State**

The submission should be made **not later than 12:00 noon on Monday, 2 August, 2021**. Late application will be returned unopened. Please make sure you signed Bid Submission Register at Vice- Principal (SD), as Federal Government College, Enugu, Enugu State will not be held responsible for misplaced or wrongly submitted Bids.

#### **(6) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 2 August, 2021** in the College's Conference Hall. Please, ensure that you sign the Bid Submission Register in the office of VP(SD) as the College will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Principal on e-mail:

#### **(7) PLEASE NOTE THAT**

- (i) Bid must be in English language and signed by an official authorised by the bidder,
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one (1) Lots;
- (iv) All costs will be borne by the bidders;
- (v) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

(vi) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(vii) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(viii) The Federal Government College Enugu, Enugu State is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**THE DIRECTOR/PRINCIPAL**

**FEDERAL GOVERNMENT COLLEGE, ENUGU, ENUGU STATE.**